

**CORRECTIONAL MEDICAL AUTHORITY (CMA)
MINUTES FROM BOARD MEETING
MARCH 3, 2015
TALLAHASSEE, FLORIDA**

AGENDA ITEM - DISCUSSION

LOCATION: The Correctional Medical Authority held their monthly board meeting in Tallahassee, Florida, (Conference Call: 1-888-670-3525; Conference Code: 6468673392#) at 8:30 AM. Notice of the meeting was published in the Florida Administrative Weekly and emailed to CMA members.

MEMBERS PRESENT: Dr. Peter C. Debelius-Enemark, Ms. Annette Phelps, Mr. Ryan Beaty, Ms. Leigh Ann Cuddy, Mr. Lee Chaykin

CMA STAFF PRESENT: Jane Holmes-Cain, Teri Palmer, Matthew Byrge, Amanda Gaddis, Lynne Babchuck

DEPARTMENT OF CORRECTONS: Tom Reimers, Dr. Olu Ogunsanwo, Dr. Thomas Shields, Dr. Long Do, Cliff Fairbanks, Stephen Whitfield, David Randall

CORIZON: John Dallas, Kelly Durm, Elaine Pettigrow, Regina Daniels, Linda Cummings, Michelle Hanson, Dr. Joe Lupo, John Rainey, Dr. Waylan, Dr. Cherry, Dr. Tapia, Dr. Migliosi

WEXFORD: Don Hulick

LEGAL: Breck Brannen

CALL TO ORDER: Chair - Dr. Peter C. Debelius-Enemark officially called the meeting to order at 2:00 p.m. with a quorum present.

❖ **JANUARY 2015 MEETING MINUTES:** Approved by the board with no changes.

- ❖ **UPDATE SENATE BILL 7020:** Committee bill mandating CMA survey prisons every 18 months and assist DOC with reviewing the grievance process. Currently being heard in Senate Appropriations – Criminal Justice Sub-Committee. CMA provided bill analysis to the senate regarding the implications for the CMA which would require 6 additional FTE’s and \$880,000 general appropriations and the senate estimated \$790,000 in funding for four additional analysts, one additional program analyst and administrative assistant. The funding would also include contractor fees, travel expenses, and administrative costs.

- ❖ **DIRECTOR’S REPORT:** Jane Holmes-Cain - Executive Director
 - Welcome to our new administrative assistant, Amanda Gaddis coming to us from a local attorney’s office.
 - Most recent survey reports include Avon Park and Polk Correctional Institution. Full reports available for review on the CMA website.
 - Recent CAP assessments included Santa Rosa CI, Martin CI, SFRC, and FSP.
 - Lowell CI survey took place in February and this report will be out next month
 - Liberty CI coming up week after next.
 - Upcoming CAP assessments will take place at Lake, NWFRC, CFRC, and Jefferson CI.

- ❖ **OHS REPORT:** Tom Reimers reported the DOC Secretary’s intention to rebid the healthcare contracts. Wexford and Corizon will stay on during the rebid process which will be presented as an invitation to negotiate (ITN). Process should take roughly 18 months with procurements being posted by the end of the year. Workshops will begin in May to gather feedback and the CMA will participate in those meetings as subject matter experts.
 - Dr. Do gave the OHS update on CAP assessments for Wexford and Corizon with the Department.

- ❖ **CORIZON REPORT:** John Dallas reports they are working toward closing out CAPs and remaining a part of Florida. Corizon welcomes the opportunity to rebid under a negotiated contract.

- ❖ **WEXFORD REPORT:** Don Hulick reports they are getting better at CAP process and problematic site at Martin is still being worked on, they too look forward to the rebid process.

- ❖ **GENERAL COUNSEL REPORT:** Breck Brannen reports there are no legal issue to report for the CMA.
- ❖ **NEW BUSINESS/MISCELLANEOUS:** The next meeting will take place April 7, 2015 at 2 P.M. The next QMC meeting is still being scheduled due to a conflict with the chair and the suicide meeting will be pushed back to July but we will move forward with a regular QMC meeting as soon as we can get it scheduled.
- ❖ **ADJOURNMENT:**

The meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Teri Palmer, BSW